



**Citizens Economic Empowerment  
Commission**

## **CEEC CONCEPT NOTE**

**APPLICATION FORM**

**FOR**

**SOLAR MARKETEEER COOPERATIVE LOAN**

<b>Type of Empowerment Products-(Solar Equipment Capacity )</b>

<b>Date of Application</b>	
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# CEEC Concept Note: Solar Marketeer Cooperative

<b>1.0 APPLICANT INFORMATION</b>					
<b>1.1 Name of Market Cooperative Applying</b>					
Market Cooperative (Attach copy of certificate)					
Cooperative Registration Number					
Name of Market					
Ownership of the Market (please tick where applicable)			Cooperative Market		
			Council Market		
Social Distribution (Membership of Market Cooperative ) (please tick where applicable)			Youth-Female	Youth-Male	Persons with Disability
					Women
ZRA Taxpayer Identification Number (TPIN)					
Bank Account Details for Market Cooperative					
Province			Area Councilor		
District			Plot No		
Ward			Contact Number(s)		

<b>1.2 Shareholders of the Market Cooperative, (attach list of paid up members):</b>					
No.	Full Names	Nationality	NRC/ Passport No. (provide copy of ID)	% share holding where applicable	Position in the Business

<b>1.3 Authorized Representatives (Provide two Names)</b>		
<b>1. Name of Contact Person</b>		
Position in the Cooperative		
Contact Number(s)	Cell:	Telephone:
Email		
Physical Address ( Residential Address)		
<b>2. Name of Contact Person</b>		
Position in the Business		
Contact Number(s)	Cell:	Telephone:
Email		
Physical Address (Residential Address)		

<b>1.4 Previous CEEC Funding</b>	
Is Applicant or any of its shareholders already a beneficiary of CEEC?	Yes <input type="checkbox"/> No <input type="checkbox"/>
If Yes give details:	

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## 2.0 BUSINESS INFORMATION

2.1. Date Cooperative was formally established:

2.2. Is the cooperative currently operational? Yes  No

2.3. If cooperative is not currently operational, state reasons for this:

2.4. What challenges does your market cooperative face? (e.g., record keeping, financial literacy, meeting the demand, working capital, skills, technological, etc.) Please provide brief explanation.

2.5. Has the Market Cooperative received business training? Yes  No

2.6. List all the essential solar equipment that will be required for your market

Description	Source	ZMW
<b>Total</b>		

## 4.0 FINANCIAL INFORMATION

4.1 How much is the daily revenue you collect from your members ? **ZMW**

4.2 How much will you be collecting from your members for the solar services daily ? **ZMW**

## THE LOAN

Indicate the loan amount applied for not exceeding K500,000 (including working capital) **ZMW**

Your Proposed Loan Repayment Period (Months) Maximum 3 years loan tenure at 8% interest rate per annum

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## 5.0 Market Cooperative Management Team

*[Applicant to indicate names, positions, qualification and relevant experience of key members of the management team that will implement the Solar Marketeer Cooperative]*

No.	Full Name	Management Position	Management Qualification and Experience

## 6.0 BUSINESS IMPACT

What will be the Business Impact? Please indicate positive impact this business will have on the following:

a) Revenue Generation	Before CEEC Funding	ZMW
	After CEEC Funding	ZMW

b) Number of Workers		Women	Men	Youth (Male)	Youth (Female)	Total
	Before CEEC Funding					
	After CEEC Funding					

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## 7.1 PROJECT BUDGET

[Please indicate all the items needed to operationalize your business including raw materials and working capital]

No.	Item	Quantity	Cost (ZMW)	Total (ZMW)
1				
2				
3				
4				
5				
6				
7				
8				
<b>Total Budget</b>				

## 7.2 CLIENT CONTRIBUTION

Will any of the above items be financed by the Business? If so, list below.

No.	Item	Quantity	Cost (ZMW)	Total (ZMW)
1				
2				
3				
4				
			<b>Total Budget</b>	

## 8.0 THE COLLATERAL

Please note, that this is a Special Call for application to mitigate the effects drought as such this facility will only be secured by the equipment that CEEC will fund. The equipment will be registered in the name of CEEC under Movable Property Registry System (MPRS). This means therefore that no additional property will be needed pledged as security.

The maximum loan amount is **K500,000** at 8% interest rate per annum and the maximum loan of the tenure is 36 months.

## 9.0 PROJECT IMPLEMENTATION

If you are funded, when would operations start?

Within 1-2 months     Within 3-4 months   
 Within 5-6 months     More than 6 months

Signature \_\_\_\_\_ Date \_\_\_\_\_

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### 10.0 CHECKLIST ( Please check and tick all the necessary documents that must be submitted

Market Cooperative ( attach valid copy of certificate)	
Market Cooperative ( Attach valid list of paid up members and confirmation that they are aware? )	
Market Cooperative (Attach copies of NRC for Shareholders)	
For Cooperatives ( Attach copies of NRC for Chairperson, Vice Chairperson, Secretary and Treasurer and Two Committee Members)	
Attach Valid Quotations of equipment to be procured	